# 8th Worthing Sea Scout Group

Registered Charity no. 279339



S.S.S. Osprey

# Annual Report and Accounts 2012/13

Annual General Meeting – 30th September 2013





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### Agenda for the Annual General Meeting of the 8th Worthing Sea Scout Group to be held on 30th September 2013 at 8th Worthing HQ.

- 1. Welcome and Introductions by Group Chairman.
- 2. Apologies for absence.
- 3. Minutes of the previous meeting of the Group Scout Council.
- 4. Address by the Group Scout Leader.
- 5. Address by the Group Treasurer.
- 6. Approval of the annual report and Accounts. Members of the Group Executive Committee will be available to answer questions.
- 7. Approval of the Group Scout Leader's nomination of the Group Chairman. *Roger Green*
- 8. Confirmation of Section Leaders' willingness to sit on the Group Executive Committee.

Jane Preston (Port Beavers), Fiona Bodey (Starboard Beavers), Mike Lytton (Starboard Cubs), Deirdre Green (Midship Cubs), Alyn Laughlin (Port Scouts), James Hackett (Starboard Scouts), Paul Chaplain (Explorers)

9. Approval of the Group Scout Leader's nomination of members of the Group Executive Committee.

Mark Scott (Bosun), Barbara Wells (Group Administrator)

- 10. Election of the Group Secretary. Vacant
- 11. Election of the Group Treasurer. Vacant
- 12. Election of members of the Group Scout Council to the Group Executive Committee. *Ian Brownbill, Jackie Usher, Charly Sutherland, Mark Anderson*
- 13. Appointment of non Executive roles. Bethan Norman (independent examiner), Petula Bladen (Gift Aid administrator), Roy Wells (Health and Safety advisor)
- 14. Presentations.
- 15. Close of meeting.





# Minutes of the Annual General Meeting of the 8th Worthing Sea Scout Group held on 19th September 2012 at 8th Worthing HQ.

### PRESENT: 35

- 1. Group Scout Leader, Ian Wetherall extended a warm welcome to everyone present at the AGM.
- 2. There were apologies for absence from Roy Wells.
- 3. The minutes of the previous meeting of the Group Scout Council were approved. Proposed Deirdre Green, seconded Paul Chaplain. Unanimous.
- 4. Address by the Group Scout Leader. Ian Wetherell reported on the activities of the various Sections and said that full details appeared on the Group website.

**Port Beaver Scouts** arranged their programme around a different theme each term and these included a trip to Wetlands and Wildfowl Trust at Arundel in the summer term. The theme for the Autumn term was Emergency Aid and Air Activity badges. Spring Term was based on passports and travel and included work regarding Fair Trade as the Beavers worked for their International Partnership badge.

**Starboard Beaver Scouts** had a visit from a lady in her wheelchair showing how a dog can help a person who is not fully mobile. An ex-Beaver gave a talk about breeding chickens for show. There was also a trip to see Peter Pan and a sleepover at HQ as well as a night beach walk and a town quiz.

**Starboard Cub Scouts** won the district rounders competition and visited the new lifeboat station at Shoreham. A night hike on the Downs was followed by a sleepover at HQ. Autumn and winter activities included a visit to Chichester Planetarium and an indoor

camp in February at Wiverley. Spring term included a French themed evening which included food tasting. One evening was devoted to recycling when the cubs were asked to bring their own recycling from home to be recycled at HQ.

**Midship Cub Scouts** had a very busy Autumn term with lots of badges gained after camps at Yapton scout HQ and the annual camp at Stanfords. Swimming and Water Activity badges were gained after a visiting to Lancing College pool and kayaking organised by the Explorer unit.

**Port Scouts** went on their last annual camp at Oxford to be organised by Mark and Lou Scott before leadership was handed over to a new leadership team. Over 100 badges were gained over the year, including many at the annual camp. An outdoor challenge camp held in September including using altar fires. Other activities included communications, astronomy, a night hike, wide game and pioneering projects.

**Starboard Scouts** went to Longridge for their annual camp again and throughout the year over 100 badges were gained including six Chief Scout's gold awards. Scouts tried bowling at the Pavillion Bowls Club as well as ten pin bowling for Christmas. Ice-skating at Guildford, pot-holing at Cheddar as well as a canoe expedition on the River Medway were all part of their varied programme.

**The Osprey Explorer Unit** with 47 members compared to the UK average of 16 are one of the largest in the country. Programme for the year included a talk on town planning, a trip to Twickenham to see Rugby Union, hot air ballooning, an expedition to Snowdonia in the Spring and a talk on Buddhism and meditation. As 2 Explorers went to the World Jamboree in Sweden the Unit held their annual camp at Carroty Wood, Tonbridge. The Unit were runners up in the RN 6-a-side competition held at HMS Bristol in Portsmouth. They also acted as casualties for a fire training exercise at the Beach Hotel at in February took a night hike in the snow.

**Duke of Edinburgh Award Scheme** is still well supported with 7 members gaining Bronze Awards and a further 7 gaining Silver. Lawrence Shaw, a former member, has now received their Gold

award at St James Palace. Physical Recreation part of the award featured a variety of sports including cricket, football, badminton, swimming and volleyball. The Skills section included playing the clarinet, guitar and drums, scenery construction and website design. Volunteering section has seen members helping at church youth groups, a Guide Company, charity shops and football coaching. The D of E section relies heavily on the skills and knowledge of leaders and members of the other sections of the group.

Unfortunately during the year it was decided to close **Port Watch Cub Pack** due to the resignation of some leaders. The boys and girls involved were offered places in our other two packs. The situation is now more balanced than before with 2 packs feeding 2 troops.

- 5. Group Treasurer: In his absence Roger Green read a report by the Treasurer Kevin Mullen which can be found on the Group website and the accounts were distributed with the Agenda. Some figures where queried by Robin Strange and the matter would be bought up with the Treasurer.
- 6. Approval was requested of the Accounts and reports. Proposed Barbara Wells, seconded Charly Sutherland.
- 7. Approval was requested for Group Scout Leader's nomination of Group Chairman as Roger Green. This was proposed by Jackie Usher and seconded by Deirdre Green.
- 8. Confirmation was then sought of section leaders to sit on the Group Executive. Jane Preston (Port Beavers), Fiona Bodey (Starboard Beavers), Deirdre Green (Midship Cubs), James Hackett (Starboard Scouts) and Paul Chaplain (Explorers). This was proposed by Jackie Usher and seconded by Ian Wetherell.
- 9. Approval of Group Scout Leader's nomination of members of the Group Executive Committee. Mark Scott (Bosun) and Barbara Wells (Group Administrator). Proposed by Deirdre Green and seconded by Mick Orpin.

- 10. Election of Group Secretary. Debbie Silburn offered her services. This was proposed by Deirdre Green and seconded by Paul Christopher.
- 11. Election of Group Treasurer. Kevin Mullen. This was proposed by Jackie Usher and seconded by Barbara Wells.
- 12. Election of members of the Group Scout Council to the Group Executive Committee. Ian Brownbill, Jackie Usher, Charly Sutherland and Mark Anderson. This was proposed by Fiona Bodey and seconded by Barbara Wells.
- Appointment of Non-Executive roles. Bethan Norman (Independent Examiner), Petula Bladen (Gift Aid Administrator), Roy Wells (Health and Safety Advisor). Proposed by Deirdre Green and seconded by Paul Christopher.
- 14. Closing remarks of Chairman.
- 15. Presentations: GSL introduced Robin Strange who presented the following awards:

Thanks Badges to:	John Trangmar				
	Jason Price				
	Christian Moore				
	Mike Brows				
	Jim Green				

Presentation of flowers and gift to: Mandi Stevens

Chief Scouts Long Service Awards:

5 Years to: Emma Wallace Thegla Christopher Mike Lytton

15 Years to:

Pauline Wilton Fiona Bodey

Role in Scouting Certificate:

BSL Fiona Bodey

### Wood Badge:

Meeting closed at 20:05



### **Executive Committee**



Group Scout Leader:	Mr Ian Wetherell gsl@8thworthing.org.uk
AGSL/Explorers:	Mr Paul Chaplain explorers@8thworthing.org.uk
Group Chairman:	Mr Roger Green chairman@8thworthing.org.uk
Group Treasurer:	Mr Kevin Mullen treasurer@8thworthing.org.uk
Port Beavers:	Mrs Jane Preston port.beavers@8thworthing.org.uk
Starboard Beavers:	Mrs Fiona Bodey starboard.beavers@8thworthing.org.uk
Starboard Cubs:	Mr Mike Lytton starboard.cubs@8thworthing.org.uk
Midship Cubs:	Mrs Deirdre Green midship.cubs@8thworthing.org.uk
Starboard Scouts:	Mr James Hackett starboard.scouts@8thworthing.org.uk
Nominated: (Group Bosun)	Mr Mark Scott bosun@8thworthing.org.uk
Nominated: (Group Admin)	Mrs Barbara Wells admin@8thworthing.org.uk
<b>Elected:</b> (Beaver Parent Rep)	Mr Ian Brownbill ian.brownbill@8thworthing.org.uk

Elected:	Mrs Jackie Usher
(Cub Parent Rep)	jackie.usher@8thworthing.org.uk
Elected:	Mrs Charly Sutherland
(Scout Parent Rep)	charly.sutherland@8thworthing.org.uk
<b>Elected:</b>	Mr Mark Anderson
(Explorer Parent Rep)	mark.anderson@8thworthing.org.uk



## **Group Scout Leader**

As usual I shall present a brief snapshot of section activities, full details of which were set out in their individual reports available on the Group website.

<u>Port Beavers</u> raised £337 for the "Save the Children" wish list and "bought 1 Yak, 2 Goats, a flock of Chickens, water Filters, a sack of seeds and 2 Gardening Packs. I can understand if I haven't noticed the odd chicken or two around the HQ but would really like to know what the Beavers have done with the Yak? Other activities included Circus Skills and a Night Hike along the beach.

<u>Starboard Beavers</u> raised money for Children in Need which included a sleepover at the HQ. Visits to the Panto and Worthing Thunder kept the Beavers amused and they also gained their Global Challenge Badges, learning about other countries, their food and cultures.

Starboard Cubs held their Annual camp at Wilverley Inclosure in pleasant New Forest woodland and also attended the Ardingly County Cub Camp on a big draughty field. The Cubs won the District Challenge held at Dappers Lane.

<u>Midship Cubs</u> had a visit from "Trixies Mini Beasts" when the Cubs were able to handle snakes, giant cockroaches, snails and other insects and animals guaranteed to frighten parents. The Cubs came first in the District football competition. A visit to Worthing Mosque enabled several Cubs to gain their World Faith Badges.

Port Scouts held their Annual Camp at Perch Pool in Christchurch, Dorset, a new venue. An Outdoor Challenge Camp was held at Broadstone Warren and "Indoor Kayaking" at the HQ. A Christmas Fancy Dress Party finished off the Autumn term, with some quite amazing costumes on display.

<u>Starboard Scouts</u> Annual Camp was held at Longridge scout boating centre and managed to get the whole camp, Scouts and Leaders, to shoot the weir at Marlow. Visits included Brooklands museum, which enabled some Scouts to complete their Heritage badges. Activities have included Air Rifle shooting and ten-pin bowling. Starboard Scouts also did "indoor kayaking," but managed to find some water at Lancing College which made it a lot easier.

Osprey Explorers continue their success and with membership at 46 are one of the largest in the Country. One of the more interesting evenings involved a visit by the Local crime Community sentence project, which culminated in the judging of various crimes and deciding an appropriate sentence. Outdoor visits included the new Brooklands Go-Kart track and a U/V wide game at Highdown using Glo-Sticks.

<u>Duke of Edinburgh's Award Scheme</u>. It has been a quiet year for the scheme with 5 Bronze Awards being gained. One of our ex-members, Lucy Hammond has completed her Gold Award and been presented with her award at St.James' Palace by the Duke himself. The range of activities in the Skills section included music, gardening, sculpture and performing arts. Both bronze and Silver Level Expeditions is planned for October.

<u>General</u>. Full details of the Section activities are contained in the reports available from the Group Website, but the examples above will give you some idea of the wide scope of the programme on offer to our Beavers, cubs, Scouts and Explorers. None of this

During the year, we closed the Port Watch Cub Pack, due to the resignation of some Leaders. The Cubs were absorbed into the Starboard and Midship watch Packs. This actually makes it easier to manage the group numbers, with 2 Beaver Colonies feeding into 2 Cub Packs and thence into 2 Scout Troops. However, with 2 successful Scout Troops feeding into the Osprey Explorer Unit, the Explorer numbers are higher than the national average.

Although additional adult help is always welcome in the uniformed sections, I am aware that the Group Executive Committee is finding difficult to function properly without a number key posts still vacant and I wish to record my thanks to those members of the executive who have worked hard to keep things going. Our chairman, Roger will have more to say on this matter later.

Finally may I thank my Leaders and Instructors for the time and effort put in to keep the uniformed sections operating so successfully during the year.

> Ian Wetherell Group Scout Leader



This year the sections and all the members have benefitted from the completion of the Galley Project which is now all up and running even with hot water in both toilet areas. Well done to all the SOS Team in particular to raising the funds to make this possible and those parents that have given their time so freely in making this achievable. I am quite sure there is a sense of pride in all those that have taken part, in particular seeing it in action during the course of meetings that have taken place over the last year, a great resource and fantastic improvement in the 8th facilities. Well done to all involved.

The SOS has raised a significant amount of money during the year with the car boot sale at Shoreham and of course the Goodwood Event. These fund raising days take a lot of planning and even earlier starts to make this all happen on the day but we must not forget that there is a lot of liaising and meetings that have already taken place way before the day, congratulations to all those concerned in making this possible and of course bringing it off on the day. It is a shame that not all the proposed events took place but we must all be aware how much time is freely given to running the group, sections in scouting and the additional help from the group that is required in putting on some of the these extra fund raising events. We are still actively seeking parents, grandparents or friends with particular skills that can assist the Executive in running the Group in roles such as Secretary and Treasurer to name but two. The Group still functions with acting members and we must thank them for their particular help as without them the Group would not run as efficiently as it does. Many thanks Kevin Mullen and Ian Brownbill in particular and the rest of you that are so willing and able to assist in the administration of the Group.

Finally as all ways I must thank all those section leaders, assistant leaders and parents that so freely give their time to making the group what it is today and in particular guiding our young people in a more purposeful approach to the ever more demanding path of modern life.

> Roger Green Group Chairman



**Group Treasurer** 



I am pleased to present the Group Accounts for the year to 31st March 2013. I regret that I am unable to attend the meeting, but hope the accounts will be fairly self-explanatory. I am, of course, willing to try to answer any query by e-mail, whether before or after the meeting.

The main difference from previous years is that we have not yet received the Gift Aid tax refund in respect of the previous year. Our claim was submitted, as before, supported by Schedules listing all payers, with a note of the dates of the first and last payments during the year for each Schedule [because this was the last year of transitional relief following the reduction in the basic rate from 22% to 20% we had to supply separate Schedules for the period 1st to 5th April 2011, and the period 6th April 2011 to 31st March 2012.] However, this year the claim was returned, with a request that we supply dates of first and last payments for EACH payer, for both periods. I am still collating this detail by checking all Section bank statements against the Gift Aid submission, but this is a very time-consuming and therefore slow process. We still have several years before the claim deadline expires, but naturally do not wish to wait until then.

The Group is indebted to Charly and her colleagues in Support Osprey Scouts for their fundraising efforts, particularly to assist with the Galley refurbishment. Looking ahead, I anticipate that the minibus will need to be replaced within the next year or two, at a cost well into five figures.

Personally, I must thank all Section Treasurers, and our Gift Aid coordinator Petula, for their assistance throughout the year, but reserve special thanks to Roger for his great efforts. As anticipated when I tendered my resignation, I have been away from Worthing for much of the year and so been unavailable to deal with daily receipts and payments, and the Group could not have continued to function had Roger not been able and willing to fill the gap.

> Kevin Mullen Group Treasurer

	31st March 2012	31st March 2013
	£	£
Non-monetary assets		
Land & Buildings [at Insured value]	273,163	280,000
Scouting equipment, furniture etc [at Insured value]	54,633	56,000
Boats & Trailers [at Insured value]	31,359	33,000
Other Trailers [at Insured value]	6,151	6,330
Minibus [estimated]	4,000	3,500
Shirts & Hats stock [estimated cost, ignoring pence]	545	550
Total	369,851	379,380

#### CONSOLIDATED RECEIPTS AND PAYMENTS ACCOUNTS FOR YEAR ENDED 31ST MARCH 2013

2012		2013	GROUP	SOS	SECTIONS
	<u>RECEIPTS</u>				
33,861.00	Membership subscriptions [& fees]	34,064.00	26,404.00		34,064.00
(10,025.20)	Less: Subscriptions [& fees] paid on	(9,456.00)	(9,456.00)		(26,404.00)
23,835.80	Net Subscriptions [& fees] retained	24,608.00	16,948.00		7,660.00
-	DoE Registration fees	328.00			328.00
7,828.52	Gift Aid - Received for 2010/11	-	-		
(7,250.00) 8,000.00	Less: Estimate b/f for 2010/11 [Revised] Estimate for 2011/12	_	-		
0,000.00	Estimate for 2012/13	7,500.00	7,500.00		
4,594.55	Donations	1,753.00	300.00	1,243.00	210.00
,	Contributions to Camps/Activities:-	-		,	
23,087.00	Current year	17,869.60			17,869.60
1,762.00	Future events	4,564.00			4,564.00
457.50	Polo Shirts sales	625.00	625.00		400.00
491.00	Other Uniform sales	139.00		092 50	139.00
1,235.85 334.00	Other Fund raising Charitable collections	1,170.29 537.00		982.59	187.70 537.00
5.74	Bank Interest	10.02	10.02		557.00
-	National Savings interest	4.13	4.13		
1,085.76	Sundry Income	114.75	12.50		102.25
		-			
65,467.72		59,222.79	25,399.65	2,225.59	31,597.55
	PAYMENTS	-			
	<u>· · · · · · · · · · · · · · · · · · · </u>	-			
5,970.14	Youth programme & activities	5,556.55			5,556.55
30.00	Adult support & training	230.00	230.00		
5,908.06	HQ Rent, Cleaning & maintenance	2,466.83	2,466.83		
-	HQ Galley refurbishment	5,707.81	5,189.88	517.93	
721.81 132.00	Water & Refuse Electricity & Gas	1,000.40 798.00	1,000.40 798.00		
497.61	Telephones & Internet	502.54	502.54		
3,294.95	Insurances [apart from Minibus]	2,409.32	2,409.32		
3,195.24	Repairs & Renewals [Trailer, Boats &	2,186.89	2,186.89		
,	Stores]		·		
1,548.48	Minibus Fuel costs	214.47	214.47		
1,220.39	Minibus other running costs	1,813.54	1,813.54		
658.87	Other Transport costs	72.08	72.08		
25,270.50	Camp/Activities costs:- Current year	- 20,028.04	70.00		19,958.04
1,299.00	Future events	3,629.50	70.00		3,629.50
624.91	Fundraising expenses [incl. Polo	589.31	364.31	225.00	0,020.00
	shirts cost]				
1,114.61	Uniforms	476.14	243.00		233.14
364.00	Charitable payments	562.00			562.00
529.04	Expenses [including AGM]	379.47	337.57		41.90
241.75 504.00	Registration & Membership fees	478.00	150.00 (1,847.10)	1 9 1 7 10	328.00
504.00	Transfers [or refund - pending clarification]	-	(1,047.10)	1,847.10	
53,125.36		49,100.89	16,201.73	2,590.03	30,309.13
12,342.36	Surplus (Deficit) of Receipts over Payments	10,121.90	9,197.92	(364.44)	1,288.42

2012	BALANCES AS AT 31ST MARCH	2013	GROUP	SOS	SECTIONS
41,506.86	Acc. Fund Balance Brought/Carried forward	53,849.22	40,887.85	1,364.44	11,596.93
12,342.36	Surplus (Deficit) of Receipts over Payments	10,121.90	9,197.92	(364.44)	1,288.42
53,849.22	FINANCED BY:	63,971.12	50,085.77	1,000.00	12,885.35
45,290.53 558.69 8,000.00	Cash in hand & at bank National Savings account Gift Aid [Estimated outstanding]]	47,908.30 562.82 15,500.00	34,022.95 562.82 15,500.00	1,000.00	12,885.35 - -
53,849.22		63,971.12	50,085.77	1,000.00	12,885.35

#### SUMMARY OF SECTIONS' INCOME & EXPENDITURE A/CS FROM 1ST APRIL 2012 to 31ST MARCH 2013

	Starboard Beavers	Port Beavers	Port Cubs	Starboard Cubs	Midship Cubs	Port Troop	Starboard Troop	Explorer Unit	D of E	TOTALS
INCOME Total Subs Recvd for Section Less Paid to Group Net Subs Retained by Section Donations Registration fees	3034.00 2398.00 636.00	4534.00 3562.50 971.50 12.00	0.00 0.00 0.00	4254.00 3153.50 1100.50	4938.00 3667.00 1271.00	5796.00 4493.50 1302.50	5112.00 4037.50 1074.50 163.50	6396.00 5092.00 1304.00 34.50	0.00 0.00 328.00	34064.00 26404.00 7660.00 210.00 328.00
Other Income:- Contributions to Camps/Outings:- During Current Year Deposits taken for future events Uniform Fund raising Charitable collections Sundry Income incl transfers	270.75	1068.00 337.00 35.00	-258.57	129.29	2282.25 606.00 187.70 200.00 129.28	4305.00	4629.00 664.00 139.00 60.00	4894.60 3294.00	420.00	17869.60 4564.00 139.00 187.70 537.00 102.25
Sub-Totals	906.75	2423.50	-258.57	1229.79	4676.23	5614.75	6730.00	9527.10	748.00	31597.55
<b>EXPENDITURE</b> Youth Programme & Activities Adult Support	570.77	973.19		458.88	1968.64	772.06	519.23	293.78		5556.55 0.00
Camps/Outings Costs:- During Current Year Deposits paid for future events Uniforms Fees to WSCC	415.31	1115.50		413.13	1876.34 156.00	3831.47 120.00	6591.26 36.00 145.64	5433.38 3317.50 87.50	281.65 328.00	19958.04 3629.50 233.14 328.00
Charitable Payments Expenses		337.00		25.00 20.00	200.00		1.90	20.00		562.00 41.90
Sub-Totals	986.08	2425.69	0.00	917.01	4200.98	4723.53	7294.03	9152.16	609.65	30309.13

	Starboard Beavers	Port Beavers	Port Cubs	Starboard Cubs	Midship Cubs	Port Troop	Starboard Troop	Explorer Unit	D of E	TOTALS
BALANCES										
B/f 1st April 2012	614.58	402.79	258.57	353.57	1752.04	3502.62	2470.33	1614.86	627.57	11596.93
Surplus/Deficit	-79.33	-2.19	-258.57	312.78	475.25	891.22	-564.03	374.94	138.35	1288.42
C/f 31st March 2013	535.25	400.60	0.00	666.35	2227.29	4393.84	1906.30	1989.80	765.92	12885.35
FINANCED BY										
Bank balance	1106.49	1312.60	0.00	1086.75	3067.28	5514.84	2872.91	3538.99	835.92	19335.78
O/s Credits				374.89	387.28		84.00			846.17
O/s Debits	612.00	912.00		837.94	1229.00	1121.00	1050.61	1549.19	70.00	7381.74
Net Bank balance	494.49	400.60		623.70	2225.56	4393.84	1906.30	1989.80	765.92	12800.21
Cash in hand	40.76			42.65	1.73					85.14
Totals	535.25	400.60	0.00	666.35	2227.29	4393.84	1906.30	1989.80	765.92	12885.35
Which include:-										
Contributions for future Camps					606.00		664.00	3294.00		4564.00
Payments made for future Camps					156.00	120.00	36.00	3317.50		3629.50
So Net Totals held	535.25	400.60	0.00	666.35	1777.29	4513.84	1278.30	2013.30	765.92	11950.85

#### Independent Examiner's Report to the Trustees of the

at Woth 1, We ... SCOUT GROUP/DISTRICT/COUNTY/AREA CCOUT COUNCIL-

I report on the accounts of the Group/District/Gounty/Area-for the year ended .....\$1x1/datd1.20.3....

which comprise the Statement of Financial Activities, the Balance Shoot and related notes set out on pages ......

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

#### Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

#### Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### Independent Examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)-

- 1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 130 of the Charities Act ;and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
  - have not been met, or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Piease delete the words in the brackets if they do not apply

Name: Debiar Norman	ECA.					
Qualification:						
Address: ** Molvem (	ana, Wa <b>mping</b> , River, 24 H					
Date: Oakten ver 2013	:					

LT900006





For the Summer term we worked on our International Awards and looked at Fairtrade and 'right to clean water'. We then participated in the JOTT and did it as a sponsored walk. The Beavers raised an amazing £337 for the Save the Children wish list. This enabled us to 'buy' 1 Yak, 2 Goats, 1 flock of chickens, 2 water filters, 1 sack of seeds and 2 gardening packs. We then worked on their healthy eating and health and fitness badges and had a fun circus skills evening too. We had a great visit to Honeysuckle lane but had to cancel the beach excursion because of the awful weather.

We started off the Autumn term with a visit to High Salvington windmill and the Beavers then made bread at another meeting. We worked towards the animal friend badge and had an excellent visit to Pets at Home. We worked towards the safety, experiment and hobbies badges and had a visit to the Town Hall. Most of the Beavers also attended another District Fun Day at Dappers Lane, which was a once again a great success. We also had our annual sleepover which all the children enjoyed thoroughly. The term was finished off with a Xmas party at PLAY.

For the Spring term 2013 we looked at the night sky and aliens and had a campfire evening. We had a night walk along the beach with the usual hot chocolate provided to revitalise flagging Beavers! We also had a visit to Worthing library and ended the term with an evening of Easter fun.

All those Beavers going on to Cubs have managed to gain their Chief Scout Bronze Awards before leaving. I would like to give special thanks to my ABSL Keith Preston and my Colony Assistants Emma Wallace, Mel Doyle and Alex Owen for all their invaluable help and support. I would also like to thank my Scout and Explorer helpers Kiran Wallace and Benjamin Rees for all the assistance they give to the Colony.

> Jane Preston Beaver Scout Leader





This year our numbers have stayed constant at 27 beavers. Our popularity shows by our waiting list which is now full until 2015!!

We have covered Global, Fitness and Outdoor challenge badges this year. Incorporating learning about other countries and their food and cultures, learning about the risk to animals at risk from extinction and outdoor activities including crabbing, Cissbury walk and games at Goring gap.

We had a great Children in Need night run by Charlotte Price who is now a young leader. It was a huge success with both the beavers and the leaders wearing their P.Js for the night.

We joined in the Beaver fun day and great fun was had there.

We made a great noise at the pantomime at the Pier pavilion at Christmas Its always a pleasure to see the beavers have so much fun with their beaver friends.

In February we held a beaver sleepover at the scout hut before which we went to watch Worthing Thunder with the beavers doing Gangnam Style in the arena at half time!! All beavers had a great time although I am sure they were really tired the day after!!

We had 10 beavers collect their Bronze Awards in January of this year.

Thanks to Alyn Laughlin for dragging me into the 21st century by developing a great web page for Starboard beavers on our main 8th Worthing Sea Scout site.

Thanks also to the Scout helpers we have had with us throughout the year-always a help.

Thanks to the parents who have volunteered to help on our outdoor activities. We can't do it without you.

To Squirrel (Raine) and Fox (Stephen) my assistant leaders and Charlotte who is new to our team many, many thanks for all you do in the running of our section.

Looking forward to another year of fun and friends at Starboard Beavers.

Fiona Bodey Beaver Scout Leader



This year has been another busy and exciting one for Starboard watch Cub pack.

We have been very active with camps and outdoor activities.

Wilvery enclosure in the New Forest, gave the Cubs a taste of back to basic camping in beautiful woodland setting while the opposite was true of the Ardingly County Cub camp. The county camp gave the Cubs and Leaders a chance to mix, have fun and share ideas with hundreds of other people from all parts of the county, a bit of rain and mud made it all the more fun..At least for the Cubs <sup>(3)</sup> We also fitted in two night hikes with sleep over's.

Our sporting and challenge year has also been very busy and a lot of fun, with, as always our focus being on healthy completion and enjoyment!

We have a very young pack of cubs this year and they have all played a fantastic part in our achievements. We had a great time at the Cubs District challenge held at Dappers Lane camp site and came out winners, we also won this year's District rounder's tournament. Our team in the football completion were valiant in true scouting tradition but ended up with a graceful defeat.

On a leadership Team note. This year has been a very good one for Starboard pack. We have two new Adult ACSL's, one recruited from our

parent group the second having been with us since he was a Cub Scout is now 18 and completing his training modules as ACSL. We have also put a big focus and effort in developing our younger team members by encouraging and supporting our long term scout helpers in the hope that they will follow on through scouts, explorers and into Leadership roles, helping to secure Leadership future for us and the Group

All in all another excellent year for Starboard watch pack with the coming year looking even brighter; Every Cub, Scout helper and Leader has put in huge effort and done their best but more importantly had fun doing it !

Mike Lytton Cub Scout Leader



Midship Cubs have had another great, busy, interesting, fun-packed year.

**Summer Term 2012**: Port Cubs had closed, so this term our numbers went up when part of the Port Pack joined Midships. We started the term with a visit from Jean Naldrett who made bird feeders with the Cubs towards their Global Conservation Badge. We had a litter pick, and the Cubs gained their Athletes, Athletes Plus or Cyclist Badges. We had a visit from Wendy Bant who made Fathers Day gifts with them. Thank you Wendy. The District Archery Team visited and all the Cubs took part towards their Fitness Challenge and they also took either their Road Safety or Personal Safety Badges. We took part in the District Cub Football Competition and came first. We had our usual end of term BBQ which took place at the HQ because of bad weather again!,

We held two camps. One at Yapton Scout Hut in May, where the older Cubs worked towards their Outdoor Plus Challenge. For our summer camp we camped for the first time at Bushy Wood Campsite, near Hailsham. It was well attended and many badges were gained, Camper, Naturalist, Emergency Aid 1, 2 & 3, Scientist, Astronomer, Navigator, map Reader, local Knowledge, Physical Recreation, My Faith, Hikes Away, nights Away and Outdoor Challenge. Thanks to Roy for running the camp and to Thegla and Paul Christopher and the catering team Rachel Henderson-Payne and Debbie Silburn.

Autumn Term 2012: The new term started with a campfire evening and the following week we visited Worthing Fire Station which counted towards our Community Challenge. Midships hosted the AGM providing food and drink afterwards. One Saturday evening we hired Lancing College swimming pool and those Cubs who wished were able to take their Swimmers Badges. The Scouts ran an Oxfam evening and we had a visit from Trixies Mini Beasts, when the Cubs were able to hold snakes, giant cockroaches, lizards, giant snails and many more creatures. The Cubs took their Animal Carer or Navigator Badges and the older Cubs ran a games evening. Sama Karate visited and we had Karate/Tai Chi evening towards their Fitness Challenge. We had a poem/story telling evening towards their Entertainers Badge and the Cubs had a pick your own evening where the Cubs decide which badge they wanted to take. We ended the term with a Christmas Cards evening, held an extended Christmas Party evening, and lastly went to the pantomime.

**Spring Term 2013**: At the beginning of term the Cubs made up plays and the following week performed and videoed them towards the rest of their Entertainers Badge. We had a visit from the District caving team which the Cubs thoroughly enjoyed and the Scouts ran a recycling evening. The senior Cubs who had gained their Sliver Award spent an evening with the Mayor and were presented with certificates and woggles. We visited the Mosque towards their World Faith badge, while the older Cubs took their IT badges. We held a Greek evening and also held a Sponsored Walk. A team of six Cubs took part in the district handcraft Competition and gained First Place. We ended the term with Easter Crafts.

Over the past year we have gained 302 Activity Badges, 72 Challenge Badges and 19 Silver Awards.

### Chief Scouts Silver Award:

Chief Scouts Silver Awards were gained by the following Midship Cubs this year:

Donovan Tomlinson

Oscar Trangmar Roxanne Henderson-Payne Adam Malone Akshit Das Ben Walker Harvey Lodge Philip Pasby Catherine Silburn Harry Roberts

Our busy and full programme would not have been possible without the help of Roy Wells and Thegla Christopher so I would like to give them my thanks. We have worked well together and I have to also say thank you to our Young Leaders, Harry and Sam Rippon. Also thanks to starboard Scouts Alistair Tennant, Ryan Porter, Michael Howarth and Ollie Lifford who have helped us this year.

I would like to say a big thank you to my husband Jim for running football, helping with rounders and for doing any other jobs asked of him. Thank you to Paul Christopher for running evenings and for having so much energy and making everything so much fun when helping at our Cub Camps. Also thanks to my son Mike for all his help.

I must also say thank you for all the parental help we have received this year. Lastly thanks to all the Cubs who make every pack meeting different and show interest and enthusiasm in everything that we do.

Deirdre Green Cub Scout Leader



**Port Scouts** 

[scouts]

It has been an interesting and challenging year since our last report. The troop is currently running at 38 Scouts, which will rise to 40 in the autumn term. We have had to have multiple changes to the leadership team this year. In September Mick Orpin stepped down from being an ASL to take on the role of Skills Instructor, focusing on kayaking and canoeing. I would like to thank Mick for all of his hard work over the

years, and we hope to keep his valuable expertise as a Skills instructor for some time. This left Nikki, Matt and Alyn running things in the autumn and spring terms. At Easter Nikki stepped away from Scouts, for the time being, due to health issues. Again we would like to thank Nikki for her efforts in running the troop over the past year and a half.

For those of you that were counting this left only 2 ASLs to run the troop, namely Matt and Alyn. With this in mind we put out a call for help and we were extremely grateful that Mark and Lou Scott answered our pleas. They have returned as ASLs for the Summer Term and Alyn volunteered to step up and take on the role of Scout Leader. I would also like to thank all the parents that have helped us out on hikes and when we were a bit short handed. I would especially like to thank Andy and Brenda Price and Sarah Walker.

Summer Camp 2012 was held at Perch Pool, in Christchurch, Dorset. Set on the banks of the River Stour with a slipway and an inlet the site was great for water activities. The 30 scouts we took on camp all had a lot of time on the water doing kayaking, pulling and even a little canoeing. Due to a lack of permits and instructors we did not get to do any sailing, but there's always next year!

They also took part in land based activities such as pioneering, and a visit to the RNLI lifeboat station in Poole. As a reward for all their efforts their shore leave was to Paultons's Park, where many sweets and ice-creams were consumed.

Many badges were gained from camp, and together with all the other badge work we have completed this year we have awarded the following badges;

Basic Nautical -19, Entertainer – 7, Hobbies – 1, Martial Arts – 2, Navigator – 23, Paddle Sports – 12, Paddle Sports Plus – 11, Musician 1– 2, Adventure Challenge – 17, Community Challenge – 3, Creative Challenge – 17, Fitness Challenge – 2, Global Challenge – 4, Outdoor Challenge Plus – 5, Promise Challenge – 20, Nights Away (various) – 13, Hikes Away (Various) – 7, and Chief Scout's Gold Award – 8

In September 2012 we had another brilliant Outdoor Challenge plus camp at Broadstone Warren, again this was ably led by Matt, with Mark

being our skills instructor. The weather held fair until the last day, when we got slightly damp.

During the Autumn term we had a fun filled programme which included pioneering, creative challenge nights and even an evening on Fire Safety. We also held a hike and our own indoor obstacle course. We rounded off the year with the Scout's fancy dress Christmas Party. There were some truly great costumes and hopefully everyone had a great time. We also had a great turn out for Remembrance Sunday, I was so proud that so many Scouts turned out for the event. They were a real credit to themselves and to the Troop.

The Spring Term was no less eventful for us, with young Leaders running evenings under our supervision, well done Jon and Tom. We also had a quite cold wide-game at Lancing clump and Alyn introduced the Scouts to indoor kayaking, which definitely amused us all.

We are all looking forward to Summer Camp 2013, which is, thankfully, being organised by Mark and Lou. This year they are taking 27 scouts to Cobnor Activities Centre, near Chichester. Whilst there we have organised for the scouts to do lots of sailing, kayaking and maybe even some power boating. We also intend to get them building meteorological instruments for their badge work, rafts and other pioneering things. We are also planning a day out to Butlins in Bognor for shore leave, and a returning favourite will be a great fish and chip supper on the last night! Also returning for another year is our Camp Mum, Teresa Price!

The team has worked really hard this year to deliver a great programme, I would like to thank all of them for their hard work. Without them none of this would happen. So thanks to Nikki Nighy, Matt Rowe, Mark Scott, Lou Scott, Mick Orpin, Tors Head, Kitty Smith, Tom Branch, Jon Proctor and Josh Earl. Thanks to all the parents and everyone else who has helped out over the year.

> Alyn Laughlin Scout Leader



It has been another great year for Starboard Troop as we continue to enjoy the activities and balanced programme within in our popular Troop. Our current membership is 33 scouts and 8 regular leaders plus 2 occasional helpers.

Our badgework continues to be one of our great strengths and Pauline Wilton continues to administer and coordinate this and has helped a number of our scouts achieve the highest award possible. Our scouts have earned a good number of Challenge badges and many are now well under way to gaining their Chief Scout's Gold Award. We have awarded 6 this year.

Last year's summer camp was another great success; 26 scouts camped at Longridge Boating Centre in Marlow and had a brilliant week of water and land based activities. One of the highlights for the leaders was getting every scout to kayak over Marlow weir! We are looking forward to another great summer camp at Longridge this year and are excited about using their new facilities and trying out their new activities.

Some of the activities that we have put on this past year include, wide games, making cardboard ovens, learning about the charity 'Shelterbox' as part of the Global Challenge, indoor kayaking and swimming at Lancing College. At Christmas we had a party and took the scouts ten pin bowling and we went ice skating at the Guildford Spectrum. Pauline organised a great weekend camp at Blacklands Farm where the older Scouts were able to complete their Expedition Challenge.

In April we entered three teams in the District Air Rifle Shooting competition and did extremely well! Out of 19 teams we came 2nd overall. One of our scouts did exceptionally well. Out of 76 competitors, he won the standing class with a score of 83/100 and came second in the overall competition with a score of 166 (only 4 points off the overall winner). In February we took 10 scouts to the Brooklands Museum so they could research for their Heritage Badge. Most of the scouts chose Concorde as the focus of their project.

Our list of activities goes on. We like to keep the favourites in our programme but we are always thinking of new and different activities for the scouts. I am sure that in the coming year will be no exception.

I want to take this opportunity to thank all of the leaders for their time, commitment and energy that they have given and continue to give week in week out. I would like to pay particular thanks to Paul for his ongoing support at Starboard, and finally to Pauline for her continued hard work and organisation of our badge work and Chief Scout's Awards.

And finally big thanks to all our supportive parents and to all our Scouts, without whom there wouldn't be a Scout Troop to lead. They are a fantastic group of kids and make leading the troop very rewarding.

James Hackett Scout Leader

EXPLORER



Osprey Explorers

At the end of March this year, we had 46 invested Explorers (40 boys and 6 girls) split into 6 Patrols named after Royal Navy ships: **O**cean, **S**omerset, **P**ortland, **R**ichmond, **E**xeter and **Y**ork. The average size of an Explorer Unit in the UK is 16 so we are 3 times this. We continue to be the biggest Explorer Unit in Worthing District and one of the biggest in the UK.

**April:** Following the closure of Port Watch Cub Pack, we moved our meeting night from Wednesday to Monday and we now meet from 8:00pm to 9:30pm. The 2 Bronze DofE teams went on a training weekend. We went on a photo treasure hunt. We went ice skating at Guildford Spectrum. We held a Spoons (card game) championship!

**May:** The Bronze DofE teams completed their practice expedition. We played Extreme Pirates! We went go karting at the brand new track in Lancing. We had an Egg Drop Challenge.

**June:** We went kayaking (and bridge jumping!) on the River Arun. We attended a BCU Foundation Safety & Rescue Training (FSRT) course at

Southwater. We took part in the London to Brighton bike ride and raised  $\pounds$ 861 for the British Heart Foundation. We won the District rounders competition. We helped at the Group car boot sale to raise funds for the new galley. We held a Mini Olympics.

**July:** We used our pioneering skills to have a sedan chair challenge. We went to the annual Gilwell 24 Camp. We went kayaking at Southwater and had a barbecue. We watched the Olympic torch relay as it passed through Worthing. We attended the District swim and barbecue at Arundel Lido. For Summer Camp we went back to Longridge in Marlow. 26 Explorers and 8 Leaders attended. Activities included: camp fire, climbing, crate stacking, dragon boating, giant swing, go karts, jacob's ladder, kayaking, leap of faith, open canoeing, power boating, rafting, rowing, sailing, sculling, water orbs and a weir trip. We also had a film crew from ITV visit our site to film a scene for Lewes! Thank you to James Anderson, Petula Bladen, Steve Briscoe, Jacky Green, James Hackett, Kevin Lawrence and James Swift for their help in running the Camp.

**September:** We welcomed back lan Tester who returned to us as an Assistant Explorer Scout Leader. We now wear our own unique customised woggles with a gold embossed osprey. We had a mobile phone photography competition. We turned the HQ into a cinema and watched a kayaking documentary on the epic first decent of the world's biggest rapids.

**October:** The Bronze DofE teams completed their qualifying expedition slightly later than planned, but much drier! We hosted another Young Leader training evening. We went on a night hike from Bramber Castle to Downland Business Park. One of our Explorers ran a murder mystery evening.

**November:** We had a wide game at Highdown. We attended the town's annual remembrance service and parade. We took part in the District Explorer shooting competition and won some trophies. We had a blood doning talk. We went indoor kayaking at Lancing College swimming pool. We went on night hike along the seafront. We had a Summer Camp parents' meeting to launch our Belgium tour.

**December:** The Local Crime Community Sentence project visited us to give an interactive presentation where we had the opportunity to 'be the judge', sentencing a serious crime and deciding whether the offender goes to prison or is given a community sentence. We had an orienteering challenge around Cissbury Ring. We decorated Christmas biscuits.

**January:** We showed a video of our Summer Camp at Longridge and invited back those Explorers that had left for a reunion. We had a first aid training evening. We had a nautical skills quiz.

**February:** 2 of our Explorers ran a Family Fortunes evening. We had a wide game at Lancing Ring. ITV Lewis featured a shot of Longridge taken during our Summer Camp! We went kayaking at Southwater. We made pancakes.

**March:** We had a UV wide game at Highdown with glow sticks! We helped at the Group supercar track day at Goodwood to raise funds for the new galley. One of our Explorers was sponsored to attend the weeklong Rotary Youth Leadership Awards (RYLA).



Osprey Explorer Sea Scout Unit - 3rd June 2013

Our attendance is flexible to allow for the school and college coursework and exam commitments which affect our members' age group. 12 new members joined us from Scouts; 6 from Port and 6 from Starboard. 12 members left; 8 of these were older than 17½ and 2 went on to be Leaders. We have a Unit Forum to make sure our programme is balanced and the Explorer Scouts have a big say in what their programme contains. We include the whole Unit in our forum and set aside a meeting twice a year when everyone can have a say about the Unit and its programme. Our Patrols are reorganised every term to give Explorers the opportunity to mix with different people and hopefully make some new friends. The oldest 6 Explorers become PLs and the next oldest APLs. Anyone with below average attendance in the last term isn't eligible to be a PL or APL. A summary chart of our accounts appeared earlier in this booklet. Thank you to Jacky for her work as our treasurer. Most of our Explorers have previously been Beavers, Cubs and Scouts. 40 of our Explorers are participating in the Duke of Edinburgh's Award Scheme. 12 of our Explorers are registered with the District Young Leader Unit and help regularly at all Beaver, Cub and Scout sections.

I am proud to be the Leader of Osprey Explorers, but I could not do it without the team of Leaders that support me. A huge thank you to them for their consistent dedication that keep the Unit running so successfully and make it so much fun. They are: James Anderson, Petula Bladen, Jacky Green, James Hackett, Kevin Lawrence, James Swift and Ian Tester.

> Paul Chaplain Explorer Scout Leader



The Duke of Edinburgh's Award (DofE) is a voluntary, non-competitive programme of activities for anyone aged 14-25. Founded by HRH The Duke of Edinburgh in 1956, there are 3 progressive levels: Bronze, Silver and Gold. At each level participants undertake activities in 4 Sections: Volunteering – undertaking service to individuals or the community. Physical – improving in an area of sport, dance or fitness activities. Skills – developing practical and social skills and personal interests. Expedition – planning, training for and completing an adventurous journey in the UK or abroad. Gold programme participants must also do an additional 5th Residential section which involves staying and working away from home doing a shared activity. The DofE offers an individual challenge and encourages young people to learn

about commitment, responsibility and independence. Gaining any one of the 3 levels of the DofE is a huge achievement.

This year has been a bit slow for our Centre and only five Bronze Awards have been achieved – Tom Turner, Georgia Starr, Jon Proctor, Sam Rippon and Tom Branch. We also received confirmation that Lucy Hammond achieved her Gold Award and attended at St. James Palace to receive her award from the Duke of Edinburgh – well done to all these young people – all either present or past members of the Osprey Explorer Unit. Lucy's name will now be added to the Skis just inside the main entrance.

As usual a large number of our participants carry out their Young Leader Training through Explorers and help with various sections in the Group as their Volunteering Section of the Award. This assistance is always greatly appreciated by the Leader teams in the various sections. Others have helped at a Charity Shop and West Sussex County Rangers.

The participants also show their other abilities in the Physical Recreation and Skills Sections of the award. The Physical Recreation section always includes a wide range of activities including football, rock climbing, kayaking and street dance. The Skills section is always interesting as the young people show what a wide variety of skills they have. These include playing the guitar and piano, gardening, sculpture and performing arts.

The Bronze Expedition is well under way and the qualifying expedition should be completed by the end of July.

The Silver expedition is also progressing and they should all complete this part of the Award by the end of October.

As a Centre we are very capable of completing the Expedition and Volunteering sections of the Award, however, to gain the various levels of the Award the Young People need to complete the other two sections – Physical and Skills. As an Explorer Unit we do not offer this, so the young people need to complete these parts on their own initiative and sometimes this is not being completed, hence why we have not gained as many awards as in previous years.

Last year also saw the record keeping for the Award change from paper based into the 21st Century and all sections of the award now have to be recorded by the participants onto the eDofE website and approved by the centre co-ordinators online. This has helped tremendously as all the Leaders can see how the young people are progressing rather than waiting until they think they have completed everything, handing us their books only to find that some of the sections were incorrect. Mind you for an IT literate generation some of them still have problems even logging in on a regular basis.

Most of our Leaders have also undertaken training for eDofE, EVOLVE and eMapping, which is now all part of the record keeping for the Award and have attended various training courses across West Sussex.

A huge thank you to Paul Chaplain, Andy Price, James Hackett, Andy Sephton and Martin Wilton for their continued help as expedition instructors. Also to Tim Hill who has assisted as Expedition Assessors.

> Jacky Green DofE Co-ordinator



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